

Redwood Capital Bank

Application for At-Will Employment

An Equal Opportunity Employer

THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT, but is merely intended to evaluate suitability for employment. It is our policy to provide equal opportunity for employment to all qualified persons without discrimination on the basis of sex (including pregnancy, childbirth, breastfeeding or related medical condition), race, creed, gender (including gender identity and gender expression), color, religion (all aspects of religious beliefs, observance or practice, including religious dress and grooming practices), age, marital status, national origin or ancestry, sexual orientation, genetic information, registered domestic partner status, physical or mental disability, medical condition (including cancer or a record or history of cancer and genetic characteristics), military and veteran status, or any other basis protected by state, federal or local law. It is also our policy to conduct pre-employment screenings before a job offer is made. **If a job offer is made, employment may be contingent upon successful completion of a medical examination, which may include providing body substance samples.**

This application for employment will not be considered unless fully completed. (PLEASE PRINT)

APPLICANT INFORMATION:

Last Name		First Name		Middle Name
Address	Street	City	State	Zip Code
Home Telephone Number			Years at Current address	
Message Number			E-mail Address	

Employment Desired: Full Time Part Time Temporary

If part-time, what hours can you work? _____ Position Applying for: _____

Date You Can Start: _____ Wage/Salary Expectation: _____

Bank Locations you are willing to work: Arcata _____ Eureka _____ Fortuna _____

Have you ever filed an application with us before? Yes No	Have you ever been employed with us before? Yes No	Are you currently employed? Yes No
May we contact all of your current or former employers? Yes No If no, which one(s) should not be contacted? _____	Are you able to perform the essential job functions of the job for which you are applying, either with or without reasonable accommodation? Yes No	If no, describe the functions that cannot be performed. _____ _____

If hired, can you present evidence of your legal right to live and work in the U.S.? Yes No

EDUCATION:

School	Name of School & Location	Graduated		Major Subject/Degree
High School		Yes	No	
College				
Graduate				
Other (specify)				

Summarize special skills, qualifications or experience, which further qualify you for the position you seek:

FORMER EMPLOYERS: List your employers for the past ten years, starting with the most recent. If you need additional space, please continue on a separate sheet of paper.

Date, Month, & Year	Name, Address, and Tel. # of Employer & Name of Supervisor	Last Wage	Last Job Title	Reason for Leaving
From		\$		
To		Per		
From		\$		
To		Per		
From		\$		
To		Per		
From		\$		
To		Per		
From		\$		
To		Per		
From		\$		
To		Per		
From		\$		
To		Per		
From		\$		
To		Per		

REFERENCES: Provide the names of three persons, not related to you, who have knowledge of your work performance within the past three years.

Name & Occupation	Address and Telephone Number	Years Acquainted
1.		
2.		
3.		

The information requested below is necessary for the specific position for which you are applying. No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered. Any information regarding criminal history will be maintained confidentially.

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? Yes No
 (Misdemeanor convictions for marijuana-related offenses that are more than two years old need not be listed.)

If yes, state nature of the crime(s), when and where convicted and the disposition of the case.

APPLICANT’S STATEMENT:

- (A) In consideration for Redwood Capital Bank’s review of this application, I authorize investigation of all statements contained in this application. My cooperation includes authorizing the Bank to conduct a pre-employment drug screen and, when requested by the Bank, a criminal or credit history investigation. Additionally, I authorize Redwood Capital Bank, in consideration for the Bank’s review of this application, to supply my employment record, in whole or in part, and in confidence, to any government agency, or other party, with a legal or proper interest.
- (B) As a candidate for employment, I realize that Redwood Capital Bank requires information concerning my past work performance, background, and qualifications. Much of this information may only be supplied by my prior employers. In consideration for the Bank evaluating my application, I request that the previous employers referenced above provide information to Redwood Capital Bank’s human resource representatives concerning my work performance, my employment relationship, my qualifications, and my conduct while an employee of their organizations. Recognizing that this information is necessary for the Bank to consider me for employment, I release these prior employers and waive any claims which I may have against those employers for providing this information.
- (C) I understand that nothing contained in this application, or conveyed during an interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Redwood Capital Bank, in addition, I understand and agree that if I am employed , my employment is for no definite or determinable period and may be terminated at any time, with or without cause or prior notice, at the option of either myself or Redwood Capital Bank, and that no promises or representations contrary to the foregoing are binding on Redwood Capital Bank unless made in writing and signed by the President, Redwood Capital Bank.
- (D) In the event of my employment, I will comply with all rules and regulations as set forth in Redwood Capital Bank’s policy manual or other communications distributed to employees.
- (E) I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that misrepresentation or omission of facts is cause for disqualification from further consideration for hire or for dismissal.
- (F) I hereby acknowledge that I have read the above statement and understand the same.

Application Date:

Applicant’s Signature: